# Human Resource Strategy

## Cultivate a Motivating Workplace Environment

Having clearly identified human resources as a key component of management strategy, ITOCHU's management team is committed to creating a company that is challenging but rewarding to work for, where meeting the demands of work is not only challenging but also rewarding in many different ways. As well as improving employees' motivation and willingness to contribute, our successful creation of a frontline-focused workplace environment in which everyone can fully realize their capabilities is creating a virtuous cycle that results in a favorable external reputation enabling us to recruit outstanding human resources.

#### Enhance in Corporate Value through Improved Labor Productivity **External Evaluations** Enhancing Labor Productivity (Billions of yen) (People) The Company has earned recognition under systems that evaluate 8,000 800 the advancement of women as well as health and productivity 6,000 600 management. Both systems are jointly implemented by the Ministry of Economy, Trade and Industry and Tokyo Stock Exchange, Inc. 4,000 400 • In FYE 2022, received a Fiscal 2021 Nadeshiko Brand designation, recognizing listed companies implementing outstanding 2,000 200 initiatives for the advancement of women • For the sixth consecutive year since the Company's first submission in FYE 2017, selected as a Health and Productivity Management Outstanding Organization (White 500) in the large (FYE) 96 01 06 11 16 22 enterprise category, a designation recognizing companies that - Number of employees, non-consolidated basis (left) practice outstanding health and productivity management - Consolidated net profit (loss) (right) **Evolving Work Styles** Morning-Focused Workin Improving Employees' Motivation and Willingness to Contribute Shift from the tendency to Focused Working Style (Ir 8:00 p.m. and offer free br wage rate to employees w Introducing Morning-Focu (from FYE 2023) \* · Introducing a work from h (from FYE 2023) \* Expanding and improving (digitalizing application for of robotic process automa **Enhancing Health Recruiting Outstanding Evolving Work Styles** Human Resources ITOCHU Health Charter (f Pursuing efficiency Enhancing corporate brand Investment for health and through Morning-Focused FYE 2022: Approx. ¥11.0 and the value of human Working System, etc. Support Measures for Bala resources Work (from FYE 2018) Regular special checkups National Cancer Center Re · Establish systems individu treatment and work tasks · Provide schooling and wor family members Increasing Helping employees with di (Participation in a sleep qu Awareness of Participation Strengthening Emphasizing in Management Frontline Diversity and (Human Resource Utilizing the Employee Capabilities Maximizing Enhancing Health Shareholding Association Focused and Creating growth opportuni to enable medium- to Potential Developing an environment aptitudes and careers Realizing long-term asset formation where employees can Investment in human resort "Sampo-yoshi" continue working with FYE 2022; Approx, ¥1.1 b Expanding and enhancing peace of mind (in-house recruitment syste Empowering women Fostering the next generation systematic provision of wo Introducing systems that su (allowance to balance enga childrearing, infertility treatm Providing Evaluation and Page 96 Women's Advan **Compensation Commensurate** Increasing the number of C Supporting Employee-Led employees (from FYE 2016 with Results **Career Development** Promoting growth by increasing Providing support that emp Creating growth opportunities based feedback and level ranking employees One-on-one interviews (fro on each individual's aptitudes of understanding increasing and enhancing

#### **Recruiting Outstanding Human Resources**

Next-generation recruiting enabled by virtual reality technology (VR) (from FYE 2022) • VR-enabled recruiting designed by prospective ITOCHU employees and based on a market-oriented perspective

Increasing the range of job-hunting options for students in the post-COVID-19 era Fostering a culture that flexibly incorporates diverse values

### Company ranking among job-seekers according to 7 major institutions\* [All industries] Ranked No. 1 by 4 institutions

### [General trading company] Ranked No. 1 by all institutions

\* Based on the responses of students graduating in 2023, the Company ranked No. 1 among all industries from GAKUJO Co., Ltd., DIAMOND HUMAN RESOURCE, INC., Nippon Cultural Broadcasting Inc., and WORKSJAPAN Co., Ltd. Moreover, the Company ranked No. 1 among general trading companies from the four institutions mentioned above as well as all seven institutions including Rakuten Group, Inc., DISCO Inc., and Mynavi Corporation.

#### Increasing Awareness of Participation in Management (Value Alignment with Shareholders)

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INPUT	OUTCOME
Encouraging participation in the Employee Shareholding Association	Participation in the Employee Shareholding Association in FYE 2022: 99.2%
Stock compensation scheme (from FYE 2020)	Raising each employee's sense of participation in business management

#### Percentage of Membership in the Employee Shareholding Association



### Providing Evaluation and Compensation Commensurate with Results

INPUT	
Compensation highly linked to the Company's performance • 40% of bonus amounts based on the Company's performance	Raising awareness of the Company's performance
Infinite Missions Award (from FYE 2021) <ul> <li>Commending teams that have achieved results based on Guideline of Conduct</li> </ul>	<ul> <li>Encouraging businesses based on market-oriented perspectives, SDG initiatives, and digitalization</li> </ul>
<ul> <li>Introducing one-on-one interviews (from FYE 2023) ★</li> <li>Enabling more interviews between superiors and subordinates</li> </ul>	Enhancing understanding of evaluations and compensation

## Enhancing Corporate Value through the **Evolution of Work-Style Reforms**

FYE 2023 has seen the launch of the second stage of work-style reforms. Based on the Engagement Survey Results ( Page 127) conducted in FYE 2022, we are introducing measures with a particular emphasis on reflecting the diversification of values among the young employees and female employees.\*

We will continue expanding and enhancing measures. At the same time, all measures will form part of a virtuous cycle that steadily improves both labor productivity and enhances corporate value.

\* In the tables below,  $\star$  indicates a measure that has been newly introduced as part of the second stage of work-style reforms.

OUTCOME		
<ul> <li>Improve operating efficiency and use time more effectively (Morning Activity Seminars, self-improvement, etc.)</li> <li>Reduce overtime work to prevent long working hours</li> <li>Offering greater options in relation to flexible work styles suited for particular types of work and lifestyle</li> </ul>		
Allocating finite working hours to high-value-added work		

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INPUT	OUTCOME
from FYE 2017) d productivity measures in ) million	Increase the capabilities of employees by enhancing health
alancing Cancer Care and s in cooperation with the Research Institute ually to encourage balance s ork support for bereaved	<ul> <li>Create an environment where employees feel a sense of belonging and work with peace of mind</li> <li>Nearly 100% screening among people targeted for special cancer checkups in FYE 2022</li> <li>Reduce anxiety about the future</li> </ul>
disease prevention quality improvement project)	<ul> <li>Helping employees to maintain and improve their health and improving labor productivity during daytime hours</li> </ul>

## Supporting Employee-Led Career Development

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INPUT	OUTCOME
Creating growth opportunities based on individuals' aptitudes and careers • Investment in human resource development in FYE 2022: Approx. ¥1.1 billion • Expanding and enhancing the Challenge Career System (in-house recruitment system) ★	<ul> <li>Supporting employees' self-starting efforts and enhancing job satisfaction</li> <li>Creating growth opportunities based on each individual's aptitudes</li> </ul>
Empowering women  Fostering the next generation of managers through systematic provision of work experience  Introducing systems that support dual-income households (allowance to balance engagement in both work and childrearing, infertility treatment leave) (from FYE 2023) ★  Page 96 Women's Advancement Committee	<ul> <li>Two female Outside Directors, one female Full-time Audit &amp; Supervisory Board Member, and one female Executive Officer*1</li> <li>Percentage of women in management positions: 8.5%*2</li> <li>Offering greater options in relation to flexible work styles suited to diversified values, and types of work and lifestyles</li> </ul>
Increasing the number of Chinese-speaking employees (from FYE 2016)	Employees with Chinese-language qualifications in FYE 2022: 1,255 (more than one-third of all career-track employees)
<ul> <li>Providing support that empowers junior and mid- ranking employees</li> <li>One-on-one interviews (from FYE 2023) ★ and increasing and enhancing career development</li> </ul>	Supporting the autonomous growth of employees and improving their motivation and willingness to contribute
Supporting the reeducation of middle and senior-ranking employees (reskilling support system)	Supporting employees' self-starting efforts and realizing long-term contributions

\*1 As of June 30, 2022 \*2 As of April 1, 2022 (career-track employees, employees in special positions)